

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY)** will be held in the **WREN ROOM, COUNTRYSIDE CENTRE, HINCHINGBROOKE COUNTRY PARK, BRAMPTON ROAD, HUNTINGDON, PE29 6DB** on **TUESDAY, 3 FEBRUARY 2009** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**PLEASE NOTE CHANGE OF VENUE – DIRECTIONS ARE ATTACHED
AT THE BACK OF THE AGENDA**

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meeting of the Panel held on 6th January 2009.

**Miss H Ali
388006**

2 Minutes.

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and / or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 overleaf.

2 Minutes.

3. LOCAL GOVERNMENT ACT 2000: FORWARD PLAN (Pages 7 - 12)

A copy of the current Forward Plan, which was published on 16th January 2009, is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**R Reeves
388003**

15 Minutes.

**4. CUSTOMER SERVICE QUARTERLY PERFORMANCE REPORT:
OCTOBER - DECEMBER 2008** (Pages 13 - 22)

To consider a report outlining Customer Service performance during the previous quarter.

**M Greet
375931**

Colour copies of the report are attached separately to the Agenda.

15 Minutes.

5. **LEISURE CENTRE MANAGEMENT AGREEMENTS** (Pages 23 - 28)

To consider a report by the Head of Administration and General Manager, Leisure Centres **(TO FOLLOW)** proposing changes to funding and management arrangements of the District Council's Leisure Centres.

R Reeves
388003
S Bell
388049

15 Minutes.

6. **PROMOTING BETTER HEALTH IN OLDER PEOPLE THROUGH PHYSICAL ACTIVITY** (Pages 29 - 34)

To consider a report by the Head of Environmental and Community Health Services and General Manager, Leisure Centres reviewing the progress made to date in respect of the Panel's previous study into promoting better health in older people through physical activity.

S Lammin
388280
S Bell
388049

15 Minutes.

7. **ADOPTION OF ROADS AND SEWERS** (Pages 35 - 40)

To consider an update on the study into the adoption of roads and sewers across the District.

Miss H Ali
388006

15 Minutes.

8. **OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY) - STUDIES** (Pages 41 - 52)

To consider a report by the Head of Administration on the Panel's programme of studies.

Miss H Ali
388006

15 Minutes.

9. **SCRUTINY** (Pages 53 - 58)

To scrutinise decisions since the last meeting as set out in the Decision Digest **(TO FOLLOW)** and to raise any other matters for scrutiny that fall within the remit of the Panel.

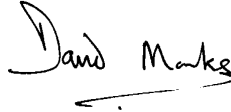
10 Minutes.

10. **DATE OF NEXT MEETING**

To note that the next meeting of the Panel is scheduled to be held on Tuesday, 3rd March 2009 at 7:00pm. The meeting will be held in the **Wren Room, Countryside Centre, Hinchingsbrooke Country Park.**

2 Minutes.

Dated this 30 day of January 2009



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*

2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Miss H Ali, Democratic Services Officer, Tel No: (01480) 388006 / e-mail: Habbiba.Ali@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under *Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.